



**HALL MEAD**  
SCHOOL

Headteacher: Miss M Ducker  
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14 June 2024

Dear Student,

### **GCSE Results Collection**

Your GCSE Results will be ready for collection from 9.00 – 10.30 am Thursday 22th August 2024.

There will be tables for each House in the Main Hall where you should collect your results. The Senior Leadership Team and Exams Office staff will be available should you need advice following receipt of your results.

If you would like your results to be collected by someone else, please provide a letter confirming who will be collecting your results to the Exams Office or Mr Leslie before the end of term. This letter must be signed by you, not your parent, and is needed even if it is your parent collecting your results. The person collecting results must have identification to confirm they are the person nominated.

If you would prefer your results to be posted please provide a stamped addressed envelope to the Exams Office or Mr Leslie before the end of term. Minimum envelope size accepted is A5; please ensure the correct postage is applied following post office guidance on size and weight. Please be aware that your results will not be put in the post until the 22th August.

Exam Certificates will be available from school from mid-November 2024, please check that they are in school before you come to collect them.

Thank you and good luck!

Yours sincerely

Mr M Leslie  
**Senior Leadership Team**  
**Head of Exams**

