



19th March 2024

Dear Parents/ Carers

We hope that you and your families are keeping well.

Over the summer holidays we ask our new Year 7 pupils to undertake a transition project. The project will help year 6 pupils feel connected to their new school and it will provide their form tutor with additional personal information.

The guidelines for the project are as follows:

1. The whole project should NOT exceed 12 sides of A4 paper and may, within these 12 sides, include drawings, pictures, photographs, poems, writing, etc. There is not an expectation that it has to be a minimum of 12 sides either.
2. The project should be based on your son/ daughter and is entitled MYSELF. To help pupils, we have provided, a diagram of possible avenues they may follow (please see the accompanying sheet). Pupils do not have to keep to the 'sections' but may choose any topic or topics they wish. All we ask is for them to title the top of each page with the relevant heading.
3. The project should be presented well and stapled with your son/ daughter's name clearly displayed.
4. Projects should be the pupils' own work, although parents may give guidance.
5. Pupils can handwrite their projects or produce projects electronically.
6. The project will not be used in any way for grouping purposes.
7. Form Tutors and your child's Head of Year will mark the projects. Certificates of completion will be awarded with appropriate certificates for projects judged most exceptional.

We would ask that your son/daughter return their Myself project by **Monday 7th October 2024**. If you have any questions that you would like to ask, please feel free to email, Nicola Afteni, Senior Assistant Headteacher, nafteni@elatschools.co.uk. We look forward to meeting you again in the new academic term.

Yours sincerely,

Miss Maria Ducker
Headteacher

Mrs Nicola Afteni
Senior Assistant Headteacher

